



OVERVIEW AND SCRUTINY COMMITTEE

Thursday, 21st January, 2016

7.30 pm

**Watford Museum,
High Street, Watford**

Publication date: 13 January 2016

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

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FILMING / PHOTOGRAPHY / RECORDING / REPORTING

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors K Crout, K Hastrick, A Joynes, A Khan, A Rindl, L Topping and D Walford

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 18 November 2015 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

4. WATFORD MUSEUM SERVICE AND HERITAGE LOTTERY FUND PROJECT
(Pages 7 - 8)

Report of Heritage and Arts Manager / Museum Curator

The report and the presentation at the meeting provide an overview of the Watford Museum service, objectives, its performance and future plans, including the Heritage Lottery Fund project. .

5. THE BIG EVENTS SERIES (Pages 9 - 44)

Report of the Section Head – Culture and Play

The report and appendices provide information on the Big Events series, lessons learnt from the previous year and how these have influenced the development of year 2.

6. OUTSTANDING ACTIONS AND QUESTIONS UPDATE (Pages 45 - 46)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

7. EXECUTIVE DECISION PROGRESS REPORT (Pages 47 - 60)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

8. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

Councillor Hastrick, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

Scrutiny Panels and Task Groups

9. BUDGET PANEL

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasions –

- 1 December 2015
- 13 January 2016

The minutes are available on the Council's website –
www.watford.gov.uk/budgetscrutiny

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

10. OUTSOURCED SERVICES SCRUTINY PANEL

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasions –

- 26 November 2015
- 19 January 2016

The minutes are available on the Council's website -
<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=223>

The Chair of Outsourced Services Scrutiny Panel to provide an update to the Scrutiny Committee.

11. COMMUNITY SAFETY PARTNERSHIP TASK GROUP

Since the last Overview and Scrutiny Committee, the Community Safety Task Group has met on the following occasion –

- 20 January 2016

The minutes are available on the Council's website -

<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=209>

The Chair of the Community Safety Partnership Task Group to provide an update to the Scrutiny Committee.

12. MANAGEMENT OF CONSERVATION AREAS TASK GROUP

The Chair of the Management of Conservation Areas Task Group to update Overview and Scrutiny Committee on its progress.

13. DATES OF NEXT MEETINGS

- Thursday 4 February 2016 (For call-in only)
- Thursday 25 February 2016 (For call-in only)
- Thursday 3 March 2016